

Application for refund of duty/interest

PART-A

To,

The Assistant Commissioner of Customs,
.....

I/We wish to lodge this claim for refund of customs duty/interest which have been paid in excess by me/us as per details given below:

1. Import/Export document (Bill of Entry, Shipping Bill etc.)/Purchase Invoice -Number and Date :
2. Duty deposit reference (Cash No./Deposit No.) and date :
3. Description of goods :
4. Name and address of (a) Importer :
- (b) Customs House Agent :
- (c) Applicant :
5. Refund Claim under section 27(1)(a)/ section 27(1)(b) of the Act. :
6. Ground of claim* :

[*specify with details whether the claim is on account of reassessment of rates of duty/valuation, Shortage/Short-landing, Pilferage, appellate order, arithmetical/clerical error, any other ground (specify).]

7. Amount of refund claim :
8. Amount of Modvat credit availed from the additional duty of customs paid and now covered by the refund claim :
9. **Enclosures* (in original) in support of refund claim :**

(*Please put a tick mark () against the document being enclosed)

- (a) Letter of authorisation from the importer/buyer in case the applicant is an agent.
- (b) Triplicate copy of Bill of Entry/Post parcel wrapper/Shipping Bill/Baggage Receipt or the Purchase Invoice
- (c) Duty Challan/Other document as evidence of duty payment

- (d) Signed working sheet for the amount of refund claimed
- (e) Customs attested invoice
- (f) Customs attested packing List
- (g) Documents for establishing the applicant's eligibility to receive the refund amount in terms of the proviso to sub-section (2) of section 27 of the Act, including documents ;.1 for the purposes of sections 28C and 28D of the Act.
- (h) Contract and Purchase order
- (i) Modvat credit certificate from Central Excise authorities
- (j) Order in original /in revision/in Appeal/any other order
- (k) Short delivery certificate from custodian
- (l) Short shipment certificate from supplier
- (m) Survey report
- (n) Insurance claim settlement certificate
- (o) Catalogue/technical Write- up/Literature
- (p) Bills for Freight/Insurance/Other charges
- (q) Certificate of origin
- (r) Any other document considered necessary in support of the claim (specify)
- (s) Total Number of documents enclosed :

- 10. Any further details deemed necessary and relevant to the refund claim :
- 11. Whether any other refund claim filed/pending against the same Import/Export document (Bill of Entry, Shipping Bill etc.). If yes, give details. : Yes/No
- 12. Whether personal hearing required or not before the case is decided : Yes/No
- 13. (a) Whether the duty has been paid under protest : Yes/No
(b) If yes, Customs House protest registration No.

DECLARATION

I/We..... hereby declare that -

- (a) the contents of the refund claim as per form above are true and correct to the best of my/our information and belief;
- (b) the amount and the ground for which this refund claim has been filed has not been previously claimed and paid; and that
- (c) the excess duty claimed as refund has not been passed on to any other person by the importer/ buyer.

Signature of the applicant

Date.....

PART B
 [See regulation 2(2)]
ACKNOWLEDGEMENT
 FOR CUSTOM HOUSE USE

Refund claim of Mr./M/s..... for Rs..... against Bill of Entry/Post Parcel/ Baggage Form/Shipping Bill No..... datedreceived in complete, manner on.....admitted for examination vide Customs Refund Registration No..... dated:.....

for Assistant Commissioner of Customs

Dated

ACKNOWLEDGEMENT
TO BE ISSUED TO THE APPLICANT

FILE NO.....

Refund claim of Mr./M/s for..... Rsagainst Bill of Entry/Post Parcel/Baggage Form/Shipping Bill No..... dated..... received in complete manner on admitted for examination vide Customs Refund Registration No..... dated.....

for Assistant Commissioner of Customs

Date

**PART C
[See regulation]
CLAIM SCRUTINY
FOR CUSTOM HOUSE USE**

FILE NO.....

Refund claim of Mr/M/s for..... Rs..... against Bill of Entry/Post Parcel/Baggage Form/Shipping Bill No..... Dated..... has been scrutinised and found deficient in the following manner for purpose of examination under section 27 of the Customs Act, 1962. Importer/Customs House Agent/Applicant is requested to make good the deficiency and resubmit the claim at the earliest.

- 1.
- 2.

Proper Officer of Customs

Date.....

TO BE ISSUED TO THE APPLICANT

FILE NO

Refund claim of Mr./M/s for..... Rs..... against Bill of Entry/Post Parcel/Baggage Form/Shipping Bill No..... dated..... has been scrutinised and found deficient in the following manner for purpose of examination under section 27 of the Customs Act, 1962. Importer/Customs House Agent/ Applicant is requested to make good the deficiency and resubmit the claim at the earliest.

- 1.
- 2.

Proper Officer Of Customs

Date