



सीमा शुल्क (निवारक) के आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)
55-17-3, सी-14, 2 तल, औद्योगिक एस्टेट, ऑटो नगर
55-17-3, C-14, 2nd Floor, Road No.2, Industrial Estate, Autonagar
विजयवाड़ा - 520 007 Vijayawada - 520 007

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फैक्स / Fax : 0866-2551156

C. No. VIII/48/136/2017 -Cus.Tech.

Date: 06/09/2017

TRADE FACILITATION CIRCULAR No. 01/2017

Sub : Customs - Procedure for grant of Self sealing permission to the Exporters in GST regime consequent to CBEC Circular No.26/2017-Customs, dated 01/07/2017 - reg.

Attention of the Importers, Exporters, General Trade, Custom Brokers, Custodians, Shipping Liners / Shipping Agents, Container Freight Stations (CFSs) / Inland Container Depot and all concerned are invited to the Board's Circular No. 26/2017-Customs, dated 01/07/2017 and 36/2017-Cusoms, dated 28/07/2017 regarding self sealing of export containers and also to the Public Notice No.28/2017, dated 05/09/2017 issued by this office regarding formation of Export Facilitation Divisions (EFDs) and Export Facilitation Centres (EFCs).

2. The exporters who are already permitted self sealing at their factory premises prior to 01.07.2017 will be automatically entitled for self-sealing with effect from 01.10.2017. All exporter AEOs will also be eligible for self-sealing. It is clarified that all those exporters who are already operating under the self-sealing procedure need not approach the Department for a fresh self-sealing permission.

4. The procedure for seeking self-sealing permission of export containers is prescribed as below:

- 3.1 The exporters shall
 - 3.1.1 file application in **Annexure -A** to this notice along with required documents for availing self sealing procedure to export goods from the factory premises or warehouse at least 15 days before the first planned export with the Jurisdictional Superintendent of Customs in-charge of Export Facilitation Centre (EFC). The details of EFCs, their jurisdiction and officers in-charge of EFC are given in **Annexure-I** of this Circular).
 - 3.1.2 be registered under the GST and should be filing GSTR1 and GSTR2
 - 3.1.3 submit therewith a list of persons, along with their specimen signatures (maximum three), who are authorised on behalf of the exporter to do the self sealing and self-certification as per format enclosed as **Annexure-B**
 - 3.1.4 submit copies of their identify proof (with photograph) and proof of address of each individual authorised signatory attested by the exporter along with a certificate of signature verification from any of the Scheduled Commercial Banks (Copies of Bank Pass Book / Aadhar Number would serve the purpose of identify and address)
 - 3.1.5 Submit an attested copy of the IE Code issued by D.G.F.T
 - 3.1.6 submit copies of ownership documents of the premises /factory or rental / lease agreement where stuffing of the export goods into containers is to be done.
4. The intimation, along with its enclosures, will be received by the jurisdictional Officer in-charge of EFC and a duly acknowledged copy returned to the exporter. The Superintendent / Inspector shall inspect the premises with regard to the viability of stuffing containers in the premises and submit a report to the jurisdictional Deputy / Assistant Commissioner in-charge of EFD within **48 hours**.
5. The jurisdictional Deputy / Assistant Commissioner in-charge of EFD shall forward the verification report to the Commissioner of Customs (Preventive), Vijayawada in format **Annexure E** as annexed to this Trade Facility Circular, within 24 Hours, who would consider the request for self sealing of export containers at the

required premises and a one-time Self Sealing Permission (SSP) in the format '**Annexure-E**', as annexed to this Trade Facility Circular, will be issued, subject to fulfilment of the requirements detailed therein.

6. The SSP will be valid for : (i) Exports made from all Customs Stations/Ports in the country (ii) All export goods, whether or not such goods are taxable, except prohibited goods as defined in sub section 33 of Section 2 of the Customs Act 1962 thereby meaning "any goods the import or export of which is subject to any prohibition under the Customs Act or any other law for the time being in force". (iii) All exports under export promotion schemes (iv) All exports under 'Free Shipping Bills'. The SSP granted for a particular premises shall be valid unless withdrawn by the Commissioner of Customs (Preventive), Vijayawada, if non-compliance to law, rules and regulations is noticed. In case of any change in the approved premise(s), permission shall be taken as per the procedure prescribed in this Circular.

7. Subsequently, the exporter shall intimate the shipment / self-sealing particulars to the jurisdictional Asst /Deputy Commissioner in-charge of EFD one day in advance to the planned stuffing as per format enclosed as **Annexure 'D'**. The intimation can be sent by fax / e-mail first and hard copy through registered post/speed post/courier. The intimation in this regard shall clearly mention the place and address of approved premises, description of export goods and whether or not any incentive is being claimed.

8. The self sealed containers shall be brought by the exporter to any of the Container Freight Stations / ICD / Ports under the jurisdiction of the Commissioner of Customs (Preventive), Vijayawada along with checklist of the Shipping Bill, packing list, Invoice, duly filled in **Annexure-C** (Annexed to this facility Circular) and any other required relevant document for further processing by the Customs, including seal verification, granting of LEO and generation of the Shipping Bill for the consignment.

9. Transport document for movement of self-sealed container by an exporter from factory or warehouse shall be same as the transport document prescribed under the GST Laws. In the case of an exporter who is not a GST registrant, way bill or transport challan or lorry receipt shall be the transport document.

10. Where the visit report of the jurisdictional Superintendent / Inspector of Customs regarding viability of the stuffing at the factory/ premises is not favorable, the exporter shall bring the goods to the Container Freight Station /Inland Container Depot/Port for sealing purposes.

11. Where exporter is not a GST registrant, he shall bring the export goods to a Container Freight Station/Inland Container Depot/Port for stuffing and sealing of container. However, in certain situations, an exporter may follow the self-sealing procedure even if he is not required to be registered under GST Laws. Such an exception is available to the Status Holders recognized by DGFT under a valid status holder certificate issued in this regard.

12. The exporter intending to clear export goods on self-clearance (without employing a Customs Broker) shall file the Shipping Bill under digital signature.

13. All consignments in self-sealed containers shall be subject to risk based criteria and intelligence, if any, for examination or inspection at the port of export. At the port/ICD as the case may be, the customs officer would verify the integrity of the seals to check for tampering if any enroute. The Risk Management System (RMS) is being suitably revamped to improvise the interdiction/ examination norms. However, random or intelligence based selection of such containers for examination/scanning would continue.

14. Examination norms as prescribed under Circular No.6/2002-Cus, dated 23.01.2002, as amended, shall be applicable for all such consignments.

Electronic Sealing Procedure:

15. It is proposed to replace the bottle seals with Electronic seals. The exporter shall seal the container with "RFID tamper proof one-time-bolt seal", each bearing a unique serial number. The exporters shall be responsible for procuring the seals at their own cost for use in self-sealing. Each seal shall be a one-time-bolt-seal bearing a

unique serial number and brand of the vendor in the format ABCD XXXX XXXX, where ABCD stands for the brand of the vendor and X(8 digit) is a numerical digit from 0-9. The RFID seal shall conform to ISO 17712:2013(H) and ISO/IEC 18000-6 Class 1 Gen 2 which is globally accepted in industrial applications and can be read with the use of UHF (i.e., 860 MHz to 960 MHz) Reader-Scanners. The manufacturer or vendor, as the case may be, shall be in possession of certifications required for conformance of the ISO standard ISO 17712:2013 (H) namely, clauses 4, 5 and 6. Before commencement of sales, the vendor shall submit self-certified copies of the above certifications to the Risk Management Division (RMD) and all the ICDs/Ports where he intends to operate along with the unique series of the seals proposed to be offered for sale.

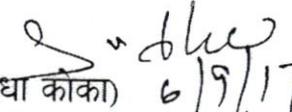
16. The exporter shall provide the data / information such as IEC (Importer Exporter Code), Shipping Bill Number, Shipping Bill Date, e-seal number, Date of sealing, Time of sealing, Destination Customs Station for export, Container Number, Trailer-Truck Number. The information need not be mounted "in the electronic seal" but tagged to the seal using a 'web / mobile application' to be provided by the vendor of the RFID seals. Data once uploaded by the exporter should not be capable of being overwritten or edited.

17. Any deviation from the procedure laid out in this Facility Circular or any violation under the Customs Act, 1962 and rules and regulations made there under or any other law for the time being in force, will be viewed seriously which may result in withdrawal of the self-sealing facility accorded to the exporter and / or initiation of any other proceedings under the Customs Act, 1962 and rules and regulations there under or any other laws for the time being in force.

18. The above said procedure regarding self sealing of export containers shall be effective from 01.10.2017 onwards. All concerned, are requested to complete the formalities required to avail the above facility well within the said date, so as to have a seamless transfer to the new procedure.

19. Action to be taken in terms of decisions taken in this Public Notice should be considered as standing order for the purpose of officers and staff.

20. Any difficulties, experienced in the implementation may be brought to the notice of the undersigned immediately.


(सुधा कोका) 6/9/17
SUDHA KOKA
आयुक्त
COMMISSIONER

To
Importers, Exporters, General Trade, Custom Brokers, Custodians, Shipping Linces / Shipping Agents of Customs Preventive Commissionerate, Vijayawada (Through Joint Commissioners of Customs, Kakinada Custom/ KP Port & Asst Commissioner of Customs, ICD, Guntur)

Copy Submitted to :
The Chief Commissioner of Customs, Central Excise & Central Tax, Visakhapatnam Zone, Visakhapatnam.

Copy to:

The Joint Commissioners of Customs, Kakinada Custom House/ Krishnapatnam Custom House.

The Deputy Commissioner of Customs, ICD Marripalem, Guntur

All Customs Preventive Divisions of Commissioner of Customs(Preventive), Vijayawada.

The Principal Commissioner / Commissioner of Central Excise, Guntur / Visakhapatnam / Tirupathi Commissionerate

Notice Board.

✓ The Superintendent, Computer section, Commissioner of Customs (Preventive), Hqrs.Office, Vijayawada for upload into website

**ANNEXURE 'A' TO TRADE FACILITY CIRCULAR No:01/2017, dated
06/09/2017**

(Application for one time approval for self-sealing of export containers)

(in Duplicate)

TO

The Superintendent of Customs,

Export Facilitation Centre, -----

Sir,

With reference to Trade Facility Circular No. / 2017, dated , I/ we hereby intimate that we propose to avail the facility of self-sealing procedure for our exports.

Out details are as below:

- 1) Name of the Enterprises & IEC NO :
- 2) GSTIN:
- 3) Copy of latest GSTR-I and GSTR-2
- 4) Address of the premises from where self sealing is done:
- 5) Phone / Fax / E-mail:
- 6) Present activities:
- 7) Copy of Registration under Factories Act, 1948 or any other Acts, if any:
- 8) Copy of documents proving ownership / lease rental agreement of the premises:
- 9) Name of the Directors / Partners / Proprietor with Aadhaar & Address:

Yours faithfully,

Name & Designation of the

Authorised person

ANNEXURE 'B' TO TRADE FACILITY CIRCULAR No: 01 /2017, dated

06/09/2017

1. Name and address of the Exporter:
2. I.E. Code:
3. GSTIN:
4. Details of Authorised Signatories:

Sl.No	Name (with position held) and residential address of the Authorised signatory	Passport size photograph attested by the Exporter	Aadhar No	Specimen Signature (1)	Specimen Signature (2)
1					
2					
3					

I hereby undertake that in case of any deviation is detected / offence booked and in case the authorised signatory is missing / absconding, then I will be held responsible for the same.

Signature with Name and Designation of person authorising the signatories

Authorised Signatory:

1. He /She should be a permanent employee of the concern
2. He / She should provide complete Bio-date including all Bank Account Nos., Aadhar Number, residential address and proof of identity in separate sheet
3. The authorized signatory should be owner, the working partner/s, the Managing Director, or the Company Secretary of the export concern or a person duly authorised by such owner, the working partner, or the Board of Directors, as the case may be

**ANNEXURE 'C' TO TRADE FACILITY CIRCULAR No:01/2017, dated
06/09/2017**

Examination Report for Self-sealed container

Shipping Bill No:

1. Name of the Exporter:
2. (a) IEC No
(b) Branch Code
(c) BIN (PAN based business identification number of the Exporter)
(d) GSTIN
3. Factory / Place of stuffing (Full address):
4. Date of examination / stuffing
5. Time of stuffing
Starting time:
Completion time:
Time taken for stuffing:
6. Description of cargo with quantity:
7. Country of final destination:
8. Name & Designation of the Authorised Signatory:
9. Particulars of Export Invoice
(a) GST Invoice
(b) Export document No:
(c) Total No. of packages:
(d) Name & address of the consignee abroad:
10. Is the description of the goods, the quantity and their value as per particulars furnished in the Export Document / GST invoice: Yes / No

11. Container particulars:

Container No	Size	Seal No	No. of packages stuffed in container
(1)	(2)	(3)	(4)

12. Staring time (moving the container to CFS/ICD/Port):

I have examined the goods and the same are found to be as per the declaration. The goods are stuffed in the container and the container was sealed with "RFID tamper proof one-time-bolt seal" of specified standard. The seal number is _____ The IEC (Importer Exporter Code), Shipping Bill Number, Shipping Bill Date, e-seal number, Date of sealing, Time of sealing, Destination Customs Station for export, Container Number, Trailer-Truck Number is tagged to the seal. I undertake full responsibility for any difference in description, quality or quantity of the goods.

SIGNATURE OF THE AUTHORISED SIGNATORY
OF THE EXPORTER

Name:

Designation:

Stamp:

**ANNEXURE 'D' TO TRADE FACILITY CIRCULAR No:01/2017, dated
06/09/2017**

(Intimation of shipment / self-sealing particulars)

(in Duplicate)

TO

The Superintendent of Customs,

Customs Export Facilitation Centre, _____.

Sir,

With reference to Trade Facility Circular No. / 2017, dated , I/ we hereby intimate the details of our export programme, the goods that we propose to export, the premises from which we have planned and the customs station from which the goods are to be exported, as under:

- 1) LoSSP No & Date:
- 2) Address of the premises from where self-sealing is done:
- 3) Description of goods to be stuffed and exported:
- 4) Whether any incentive is being claimed:
- 5) Customs station from which the goods are to be exported:

Yours faithfully,

Name & Designation of the

Authorised person

ANNEXURE – E

(Verification of genuineness, existence, suitability & functioning of Exporter and Stuffing premises)

OFFICE OF THE DEPUTY/ ASSISTANT COMMISSIONER OF CUSTOMS,
F. No. _____ Date : _____

To,
The Commissioner of Customs (Preventive), Vijayawada

Sir/Madam,

Subject : Verification of the genuineness of M/s. _____ for
according permission of self sealing permission – reg.

Please find enclosed letter dated _____ received from _____ enclosing application in Annexure A along with requisite documents prescribed vide Trade Facilitation Circular No.28/2017 dated 05.09.2017 requesting for according one time self sealing permission for self sealing of the export containers at their premises.

The IEC code of the Exporter has been verified with DGFT website and found to be genuine. The Officers of this Division visited the premises of _____ at _____ and found that the premise mentioned above is genuine and in existence at the above declared address. The said premises belong to the Exporter M/s _____. The said premises is owned / got on lease by the Exporter / no objection has been issued by the owner of the premises for stuffing of containers by the Exporter. The necessary infrastructure / facilities for stuffing and self sealing of export goods/container are available at the said premises.

(Encl. : Photographs, duly certified, of the
premises and access thereto.
Soft copy of the photograph sent though mail).

Yours faithfully,
Deputy /Assistant Commissioner of Customs,

ANNEXURE-F



सीमा शुल्क (निवारक) के आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)
55-17-3, सी-14, 2 तल, औद्योगिक एस्टेट, ऑटो नगर
55-17-3, C-14, 2nd Floor, Road No.2, Industrial Estate, Autonagar
विजयवाड़ा - 520 007 Vijayawada - 520 007

फोन / Phone : 0866-2551261

फैक्स / Fax : 0866-2551156

C. No. VIII/ / / -Cus.Tech.

Date:

Self Sealing Permission (SSP)

This Self Sealing Permission (SSP) is hereby granted to M/s

_____ bearing IEC No. _____ and having GST Registration No.
_____, issued by the _____ on

the basis of the application of the Exporter vide Ref No: _____, dated _____ received in this
office for the self sealing of export goods, in the premises specified herein.

2. This SSP is a ONE TIME permission valid for :

(i) Export from all Customs Stations/Ports of the Country

(ii) all export goods, whether or not such goods are taxable, except the prohibited goods as defined in sub section 33 of Section 2 of the Customs Act 1962 thereby meaning "any goods the import or export of which is subject to any prohibition under the Customs Act or any other law for the time being in force", and

(iii) all export schemes, subject to the fulfilment of the conditions herein prescribed.

SSP No. : CPCVJACUS XXXX Sr. No. /2017 Dated :

Details of Exporter & Self sealing Premises

IEC No.

Name & Address of the Exporter

Factory / Warehouse Address of
Self sealing

COMMISSIONER OF CUSTOMS (PREVENTIVE)
VIJAYAWADA.

CONDITIONS :

1. This SSP is valid for the premises and purposes specified in the application.
2. This SSP is not transferable.
3. This SSP is valid for all goods, except prohibited goods, under all applicable schemes.
4. No correction/changes/amendment in the SSP will be valid unless the request for any correction/change/amendment is applied for and approved by the competent authority.
5. This SSP shall remain valid till the permission holder carries on the activity for which it has been issued or surrenders it or till it is revoked / suspended by the competent authority. In case, something adverse is noticed against the exporter, the customs station concerned shall promptly intimate the customs house which has granted the factory stuffing permission, which will, in turn, withdraw suspend/hold in abeyance the permission accorded, and inform all customs houses concerned.
6. The grant of this permission shall be without prejudice to any other action that may be taken by such other agencies over the premises or purpose to which such agencies may require to enforce such laws to be complied by the Unit.

Annexure-I to Trade Facilitation Circular No.01/2017, dated 06/09/2017

EXPORT FACILITATION CENTRES (EFCs) OF CUSTOMS PREVENTIVE COMMISSIONERATE, VIJAYAWADA			
Sl.No	Place of EFC	Jurisdiction	Name & Phone Number of the Superintendent in-charge of EFC S/Shri
1	Srikakulam	Srikakulam District	G.S.R. Naidu Cell: 9492533092 Office:08942 280322
2	Visakhapatnam	Visakhapatnam (Excluding the areas falling under Greater Visakhapatnam Municipal Corporation) & Vijayanagaram District	S.S.Ch. Bhanu Sarma Cell:9440518838 Office:0891-2722230
3	Kakinada	East Godavari District	S. Madhu Babu Cell:9440110193 Office:0884-273216
4	Narsapur	West Godavari District	P. Mariya Das Cell:8790077011 Office:08814-273216
5	Vijayawada	Krishna and Guntur Districts	C.P. Dinakar Babu Cell:9848221486 Office:0866-2554720
6	Ongole	Prakasam District	M. Giri Babu Cell:9849715939 Office:08592-281223
7	Nellore	Nellore District	N. Prakash Babu Cell:9490761867 Office:0861-2354800
8	Tirupathi	Chittoor District	M. Janaki Ramaiah Cell:8074714081
9	Kadapa	Kadapa District	D.V.S Rama Rao Cell:7702563216
10	Kurnool	Kurnool District	B. Chandra Mohan Cell:7675962409
11	Ananthapur	Ananthapur District	R. Basaveswarudu Cell:9440521901