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OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)
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C. No. VIII/48/136/2017 -Cus.Tech.

Date: 06/09/2017

TRADE FACILITATION CIRCULAR No. 01/2017

Sub : Customs - Procedure for grant of Self sealing permission to the Exporters in GST regime consequent to CBEC Circular No.26/2017-Customs, dated 01/07/2017 - reg.

Attention of the Importers, Exporters, General Trade, Custom Brokers, Custodians, Shipping Liners / Shipping Agents, Container Freight Stations (CFSs) / Inland Container Depot and all concerned are invited to the Board's Circular No. 26/2017-Customs, dated 01/07/2017 and 36/2017-Cusoms, dated 28/07/2017 regarding self sealing of export containers and also to the Public Notice No.28/2017, dated 05/09/2017 issued by this office regarding formation of Export Facilitation Divisions (EFDs) and Export Facilitation Centres (EFCs).

2. The exporters who are already permitted self sealing at their factory premises prior to 01.07.2017 will be automatically entitled for self-sealing with effect from 01.10.2017. All exporter AEOs will also be eligible for self-sealing. It is clarified that all those exporters who are already operating under the self-sealing procedure need not approach the Department for a fresh self-sealing permission.

4. The procedure for seeking self-sealing permission of export containers is prescribed as below:

- 3.1 The exporters shall
 - 3.1.1 file application in **Annexure -A** to this notice along with required documents for availing self sealing procedure to export goods from the factory premises or warehouse at least 15 days before the first planned export with the Jurisdictional Superintendent of Customs in-charge of Export Facilitation Centre (EFC). The details of EFCs, their jurisdiction and officers in-charge of EFC are given in **Annexure-I** of this Circular).
 - 3.1.2 be registered under the GST and should be filing GSTR1 and GSTR2
 - 3.1.3 submit therewith a list of persons, along with their specimen signatures (maximum three), who are authorised on behalf of the exporter to do the self sealing and self-certification as per format enclosed as **Annexure-B**
 - 3.1.4 submit copies of their identify proof (with photograph) and proof of address of each individual authorised signatory attested by the exporter along with a certificate of signature verification from any of the Scheduled Commercial Banks (Copies of Bank Pass Book / Aadhar Number would serve the purpose of identify and address)
 - 3.1.5 Submit an attested copy of the IE Code issued by D.G.F.T
 - 3.1.6 submit copies of ownership documents of the premises /factory or rental / lease agreement where stuffing of the export goods into containers is to be done.
4. The intimation, along with its enclosures, will be received by the jurisdictional Officer in-charge of EFC and a duly acknowledged copy returned to the exporter. The Superintendent / Inspector shall inspect the premises with regard to the viability of stuffing containers in the premises and submit a report to the jurisdictional Deputy / Assistant Commissioner in-charge of EFD within **48 hours**.
5. The jurisdictional Deputy / Assistant Commissioner in-charge of EFD shall forward the verification report to the Commissioner of Customs (Preventive), Vijayawada in format **Annexure E** as annexed to this Trade Facility Circular, within 24 Hours, who would consider the request for self sealing of export containers at the