



सीमा शुल्क (निवारक) के आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS
(PREVENTIVE COMMISSIONERATE)

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STANDING ORDER NO.04/2016

Sub: Examination of Import cargo at Docks and CFS - Reg.

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Attention of all the Officers / Staff posted in the Docks and CFS is invited to Circulars/Instructions/guidelines relating to above subject. All the officers/staff posted in docks are directed to familiarize themselves with the same. Some of the important guidelines/instructions are reiterated as below:

2. The registration of Bill of Entry for examination of import cargo shall be permitted after checking the seal cutting permission given by the Custodian of the port or CFS. The Shed Appraiser/ Superintendent / Examiner shall maintain a daily register for registration of Bs/E which shall contain the details of B/E No. and Date, Name of the Importer and CHA and the description of the goods and RMS / Non-RMS.

3. Examination of Cargo.

3.1 The Shed Appraisers/ Superintendents shall pay special attention to the alert notices / hold notice and any other instruction issued by the investigation agencies (DRI/SIIB) or the appraising groups related to a particular B/E.

3.2 The examining officers, both at Docks and CFS, shall insist on all the original documents in general and the detailed packing list with running serial numbers of the packages of the cargo imported in particular. These documents including detailed packing list are mandatory even for B/Es not selected for examination, for follow up actions like audit, adjudication etc.

3.3 The Shed Appraiser/ Superintendent should carefully go through EDI system generated instruction in the case of RMS facilitated Bills of Entry in addition to the examination order given by the Appraising Groups in other cases, and take a note of the special requirements specified therein.

3.4 The container selected for examination should be suitably de-stuffed to make gullies / galleries as considered appropriate by the Shed Appraiser / Superintendent, so as to have an access and view of the entire cargo. The officer should be able to walk up to the rear walls of the container. Thereafter