



OFFICE OF THE ASSISTANT COMMISSIONER OF CUSTOMS
CUSTOMS DIVISION:: SAVITHA EDIFICE; 3rd FLOOR,
D.NO.10-1-42/A, WALTAIR UPLANDS, VISAKHAPATNAM-530003.

सहायकआयुक्तसीमाशुल्कप्रभागकाकार्यालय: सविताभवन: 3 फर्श:

D.NO.10-1-42/A:वाल्टेयरउपजाने: विशाखापट्टनम-530003

Phone : 0891-2722230

C.No.I/22/02/2021-Admn (House-Keeping)

Date: 12.03.2021

**NOTICE INVITING E-TENDER FOR OUTSOURCING OF
HOUSE KEEPING SERVICES FROM 01.04.2021 TO 31.03.2022**

On-line tenders through CPP Portal (www.eprocure.gov.in/eprocure/app) are invited on single stage two bids system from reputed Housekeeping Service Providers for cleaning and Housekeeping Services in the O/o The Assistant Commissioner of Customs, Customs Division, Visakhapatnam (Annexure-II) on contract basis for the period from **01.04.2021 to 31.03.2022**.

1. Interested parties may also download the Tender Documents alongwith Terms and Conditions from the CBIC Website (www.cbic.gov.in) and from Customs Preventive Commissionerate), Vijayawada Website (<http://apcustoms.gov.in/index1.php>).

2. Preference will be accorded to those Service Providers, who have sufficient experience in providing manpower to various Government Departments, Public Sector Undertakings and Government Autonomous Organisations (preferable given to Service Providers located in Visakhapatnam).

3. The Bidder(s) shall quote rates for the Housekeeping services only on **“Rate per Square Feet per month basis”**. Deductions towards PF and ESI etc shall be factored in rates being quoted on per square feet per month basis and the same would **NOT** be payable over and above the rates thus quoted. The rate shall be inclusive of salary as per the Minimum Wages Act, 1948, all statutory deductions & levies towards PF, ESI etc and any statutory levies other than GST. The contractor would be liable for ensuring compliance with the relevant rules, and regulations as notified by the Government in this regard from time to time including discharging of GST liabilities.

4. **Bid Submission:** Bids shall be submitted online only through CPP Portal i.e. www.eprocure.gov.in/eprocure/app with all the requisite documents with digital signature. The bid documents duly signed may be scanned and uploaded on the CPP Portal. Bidders/Contractors are advised to follow the “Instructions for online Bid submission” provided in the Annexure-V for online submission of bids. **Bids submitted by Courier/Post/in-person shall not be accepted in this tender.**

5. The tender shall be submitted online in two parts viz (i) **Technical Bid** and (ii) **Financial/Price Bid**.

6. Bidders who have downloaded the tender documents from the CPP Portal shall not tamper/modify the tender form including downloaded price bid template in any manner. In case, if the same is found tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned. All the pages of bid being submitted must be signed by bidder/authorized representative and upload the same on CPP Portal.